

STOCKPORT GRAMMAR SCHOOL

MOBILE PHONE POLICY

(Reviewed by Management Committee May 2026)

(Approved by Governors June 2026)

1 AIMS

1.1 Stockport Grammar School is committed to working with parents to protect children from the potential harmful effects of excessive time online and to educate pupils on safe, responsible and appropriate behaviour online and on their mobile devices.

1.2 Pupils in First to Fifth Year: Mobile phones are not to be used during the school day, unless with the permission and under the supervision of a member of staff. Every pupil in First to Fifth Year is assigned a personal mobile phone pouch. It is each student's responsibility to bring their pouch with them to school every day and keep it in good working condition.

1.3 Sixth Form: Sixth Form pupils are permitted to use mobile phones in designated areas, but they must be used responsibly. They must not lend their phones to pupils in the Lower and Middle School.

2 DAILY PROCESS for First to Fifth Year pupils

2.1 Beginning of the Day

Pupils must bring their pouch to school with them each day. As they arrive at school they will:

- (a) Turn their phone off.
- (b) Open their Yondr Pouch by tapping against the Unlocking Station (at the Main Gate or in the Bus Yard).
- (c) Place their phone inside the pouch and secure it in front of school staff (if present).
- (d) Store it in their bag or blazer pocket for the day.
- (e) Form Tutors or other members of staff may request to see locked pouches during Form Time.
- (f) Pouch checks may take place during Form Time.

Pupils arriving at school between 7.45-8.00 am, may use their phone in the Dining Hall.

- (a) They should unlock their pouch before entering the Dining Hall.
- (b) At 8.00 am, they must secure their phone in their pouch as above.

2.2 End of the Day

Pupils will:

- (a) Open their pouch using the Unlocking Stations (either at the Main Gate or in the Bus Yard).
- (b) Remove their phone.
- (c) Close their pouch (This is important to stop the pin bending in the bag)
- (d) Keep the pouch in their school bag overnight.

Pupils staying late in the Library may request to unlock their pouch so that they can check homework on Frog or keep in contact with their parents. If they mis-use their phone while in the Library, sanctions will apply.

2.3 Late Starters or Early Leavers

Pupils arriving late should place their phones in their pouch as they enter the school at the Main Gate. They should show their locked Pouch to the member of staff monitoring the sign-in sheets or, if they are absent, to the Main Office staff.

Pupils leaving school early should sign out as usual and then they may unpouch their phone at the Main Gate as they leave school.

3 SANCTIONS

3.1 Pouch Damage

Pouches will be checked to make sure they have not been damaged. If a pupil deliberately damages or disposes of their pouch, an after-school detention will be issued (for a first offence, a Saturday detention if this occurs again) and they will be charged for a replacement pouch.

Examples of damage:

- Ripped fabric
- Cut
- Torn
- Bent/cut pin
- Signs of force to black button on flap
- Damage to the black ball
- Pouch opens without unlocking station

3.2 Lost Pouch

If a pupil loses their pouch, they must hand their phone into the Main Office until they are issued with a replacement pouch. They will be charged for the replacement.

3.3 Phone out of pouch

If a pupil is found in possession of a phone outside a Yondr pouch (either because their pouch is empty or a dummy phone has been placed in the pouch), their phone (or both phones) will be confiscated and may only be collected from the Main Office at the end of the school day. An after-school detention will be issued for their first offence. This will be escalated to a Saturday detention if this occurs again.

3.4 Forgotten Pouch

If a pupil forgets their pouch, their phone will be collected and may only be collected from the Main Office at the end of the school day. The phone will be returned to the pupil at the end of the school day. If a pupil forgets their phone twice in one week, they will receive an after-school detention. If a pupil consistently forgets their pouch, it is considered Lost. Please refer to the 3.2 above.

3.5 Unlocking Stations

If a pupil is found in possession of a Yondr unlocking station, or a similar strength magnet used to unlock the pouches, this will be considered a serious offence. It is a banned item and will lead to a serious sanction (please see the serious sanctions list within the Behaviour and Discipline Policy).

3.6 Accidental Damage

If a pupil accidentally damages their pouch, they should notify the school immediately explaining what happened. If any damage is spotted at a pouch check it will be considered intentional unless the pupil has raised it previously.

3.7 Mobile phone not switched off

If a pupil is found not to have switched off their phone before placing it in their pouch (with the exception of medical exemption as detailed below), either because the phone rings or because it is discovered during a pouch check, the pupil will be issued with an after-school detention.

3.8 Misuse of an exemption card

If a pupil is found to have an exemption card (see 4.2 below) and an unpouched mobile phone in their possession, they will be issued with an after-school detention.

4 EXEMPTIONS

4.1 Medical

Pupils with particular medical conditions that require access to their medical readings on their mobile phone (for example, to check their blood sugar levels) will be provided with an alternative pouch. They must still keep their phone in their pouch unless using their phone for medical reasons. If pupils are using their phone for non-medical reasons, the same sanctions will apply as above.

4.2 No phone

If pupils do not own a mobile phone or do not wish to bring it into school, their parents must confirm this with school by completing the Exemption Form. Pupils will be provided with an exemption card which they should show a member of staff during Pouch Checks. These pupils may also be provided with a phone pouch should they wish (for example, if they don't want to draw attention to being different). Form tutors will be made aware of pupils in this situation so that they can be discreet when checking pouches.

If pupils do acquire a mobile phone at a later date, parents must inform school immediately: the pupil will then be provided with a pouch and the pupil must return the exemption card.

4.3 Teaching and Learning

A teacher may request that, for the purposes of effective learning in their classroom, pupils are given access to their phones. In this situation, the teacher may request to use a handheld unlocking device to allow pupils to unlock their pouches in the classroom. Pupils must lock their phones back in their pouches at the end of the lesson, or at the end of the activity, supervised by the teacher.

5 REASONABLE ADJUSTMENTS

5.1 Learning needs

For those pupils who struggle to copy down from the board, previous reasonable adjustments have allowed them to use their mobile phones to take a picture of the board. Pupils will no longer be able to use their own mobile phones to do this.

Teachers will provide the electronic resources and/or take a screen shot or photo (using their school device) of the board and upload these onto the Microsoft Teams for that class.

5.2 Sensory needs

For those pupils who benefit from listening to white noise or music in lessons or around school, they must do so by connecting to an MP3 player and not to their mobile phone.

6 SEARCHES AND POUCH CHECKS

6.1 Pouch Checks

Pouch checks will take place. A member of SLT or the Head of Year, supported by the Form Tutor, will use a handheld unlocking device so that pupils can unlock their pouch and demonstrate that their mobile phone is switched off in the pouch. Please refer to sanctions above if this is found not to be the case.

6.2 Searches and confiscation

If there is suspicion that a pupil is in possession of an unpouched mobile phone or an unlocking device (or a similar strength magnet used to unlock the pouches), a member of staff will undertake a search as per Appendix 5 of the Behaviour and Discipline Policy.

If a banned item is found, it will be confiscated, and the appropriate sanction will apply.

7 OTHER TECHNOLOGY

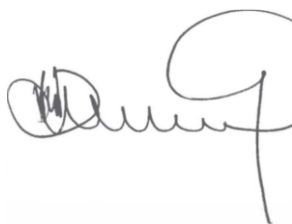
7.1 Smartwatches and other smart devices

Please note that, as per the school rules, smart watches and smart glasses are not permitted.

8. Junior School

Children are not permitted to bring mobile phones into school unless they use the bus service or have permission to walk home. Contact with parents can be made via the school office when necessary. If parents feel that it is necessary for their child to bring a mobile phone, they complete a form which can be downloaded from the school website. Those children who are then given permission to bring in a phone must hand it into the school office on arrival and collect it on their way home. Mobile phones are not allowed to be used in school, including after the end of school, and permission may be withdrawn if children are unable to comply with this request.

Authorised by
Chairman of Governors



Date 23.06.2026

Circulation Governors / teaching staff / all staff / parents

Status Non-Regulatory